



Norfolk

Department of Planning & Community Development

Agent Responsibility Form

I, _____, owner of the
(please print)

property located at _____, Norfolk, VA
(complete address)

do authorize _____ to act as my/our
(please print name)

agent and sign for **Building, Electrical, Mechanical & Plumbing** Permits.
(indicate which by circling)

I am fully aware that this Permit belongs to me/us, the owner, and that I am
solely responsible for all work performed under this permit.

(Owner's Signature) ____/____/____
(Date)

(Signature of Agent) ____/____/____
(Date)

(Agent's Address & Phone Number)

(Copy of Owner and Agent photo I.D. must accompany this form)

Owner I.D.

Agent I.D.